



*'Being Better Every Day'*

## **INDIVIDUAL NEEDS ASSISTANT**

To commence September 2025

Grade 3-4, point 7-9 £24,417-£24,796 f.t.e.

32.5 hours per week, term time only

At Oakwood Primary Academy, the pupils and staff are looking to recruit an Individual Needs Assistant to work from 8.15am to 3.30pm, Monday to Friday, during term time.

We're looking for a talented new member of our team, to work specifically with a small group of our SEN children across our reception classes.

At Oakwood, we're fortunate to have an incredibly modern, spacious and well-resourced Early Years Foundation Village, where support to get our wonderful pupils off to a strong start at school is our absolute priority. As such, we're looking for someone who has experience of supporting children with additional needs and who recognises the rewards this brings. Although targeted support will need to be given for one specific child, opportunities to work with other children within our classes will also be available and we envisage the successful candidate being able to provide dynamic support to a range of our children, all the while promoting independence, inclusion and overall wellbeing. For this role, we are seeking someone who is calm, caring and resilient, with the ability to build positive relationships with each and every child they work with, as well as other staff within our team. So, if you are a strong team player, with great work ethic, communication skills, a keen desire to learn and adapt and can bring experience of supporting children requiring targeted/enhanced provision, then we would love to hear from you!

For our employees, we aim to:

- \*utilise our modern, well-equipped, EYFS-designed village spaces to provide well-rounded provision for all pupils

- \*organise and promote relevant training for our staff body to best support our staff in being as successful as possible in their respective roles

- \*give staff the full support of senior leaders, including clear guidance from our Assistant Headteacher for Inclusion

- \*establish a clear SEND pathway for graduated support

- \*facilitate Aurora Academies Trust-wide training opportunities

- \*liaise regular with our teams, promoting great communication and team atmosphere

- \*embrace our school motto of "being better every day".

Please note that although this post will be fixed-term from September 2025 - July 2026, our school and Trust setting pride itself on retaining excellent staff and there **may** be possibilities for contractual extension.

Finally, we really appreciate meeting prospective candidates so that we have the opportunity to get to know more about you prior to our shortlisting process, but also to give us opportunity to showcase our school and unique EYFS facilities. We welcome tours during and after-school hours, so do get in touch with Susan Hubbard (School Business Manager) on [shubbard@oakwoodpa.org.uk](mailto:shubbard@oakwoodpa.org.uk) to arrange a visit to Oakwood!

**Closing date: Tuesday 1<sup>st</sup> July at 3.00pm**

**Interview date: w/c 7<sup>th</sup> July 2025**