



Heron Park Primary Academy

Quality – Excellence - Passion

Aurora Academies Trust: Heron Park - EYFS Lead Job Description and Person Specification.

EYFS Lead Practitioner Vacancy at Heron Park Primary Academy

- **MPS/UPS (£31,650-£49,084 per annum)
with TLR**

Join Our Team!

Heron Park Primary Academy is seeking a dedicated Reception Classroom Practitioner to assume the role of EYFS Lead at our school and join our friendly and ambitious team. The ideal candidate will have a strong commitment to high standards and achievement, the ability to inspire excellence and deliver a fun and engaging curriculum which enables our learners to excel.

About Us:

Rated as an Ofsted 'Good' provider, we pride ourselves on our engaging and exciting Early Years Foundation Stage (EYFS) village for our youngest learners. Our pupils benefit from an inspirational curriculum designed to inspire and challenge them, incorporating opportunities for them to realise our vision. Each day, we are committed to ensuring our children reach their full potential, demonstrating Quality, Excellence, and Passion in everything they do. Our aim is to equip our pupils with the skills and knowledge they need to thrive in an ever-changing society.

What We Offer:

- A supportive and dynamic working environment.
- An engaging and happy school community where our pupils feel valued and demonstrate excellent attitudes to both their learning and relationships with others.
- A welcoming, friendly and supportive staff team.
- The opportunity to be part of the Aurora Academies Trust which supports career-enhancing opportunities and provides practitioners with outstanding Core Professional Development.

Requirements:

- Qualified Teacher Status (QTS) or equivalent.
- Strong leadership and management skills.
- A passion for early childhood education and a commitment to continuous improvement.

If you are enthusiastic, innovative, and ready to inspire the next generation, we would love to hear from you!

Description of responsibilities

The post-holder reports to the Head Teacher in all matters.

The post-holder is expected to interact, on a professional level, with colleagues, to ensure excellent provision for all pupils within the EYFS and work collaboratively with other senior leaders, including the SENCO.

	Responsibilities
1	Provide a role-model for excellence in teaching and lead by example, demonstrating a willingness to model and share excellent practice, in-line with school policies.
2	Ensure that teachers and support staff within the phase are kept informed and up to date on current theory and education practice.
3	Ensure that standards of teaching and learning are consistently high through monitoring, supporting, mentoring and the coaching of staff. Line manage a group of staff within phase and carry out performance management accordingly.
4	Lead team meetings that focus on actions that result in the effective running of the school phase, as demonstrated through pupil progress and attainment.
5	Champion the needs of pupils at risk of underachievement (including those pupils who are more able) and support team members in ensuring that the provision is highly effective.
6	Manage the use of resources across the key stage, ensuring value for money and the needs of pupils and staff are always taken into consideration.
7	To report to the Headteacher, senior team, LAB members and the Trust on standards across the key stage, through monitoring activities, including assessment data, lesson observations, work scrutiny, pupil voice and other relevant activities.
8	Lead the implementation of the assessment timetable to ensure statutory and non-statutory assessments result in the collection of accurate data. Carry out moderation of data to ensure accuracy. Lead Pupil Progress meetings and be accountable for the outcomes within phase.
9	Plan and lead effective transition at key points within the phase including, where necessary, meetings with parents and carers.
10	Lead training for the phase and the whole school, where appropriate.
11	Contribute to the effective leadership and management of the school and attend SLT meetings.

Heron Park Primary Academy EYFS Lead Person Specification

Aspect	Requirement	Essential	Desirable
Qualification	Qualified teacher status	x	
	Proven track record in bringing about improvement in pupil outcomes		x
	Use of innovative approaches to the development of teaching and learning, including AfL and ICT	x	
	Successful involvement with, and management of planning and target setting	x	

	Experience of Ofsted processes		x
	Record of recent professional development	x	
	Leadership in pastoral/pupil personal development	x	
	Track record in working with, and impacting on, parental engagement	x	
	Experience of effective implementation and use of ICT to innovate learning	x	
	Excellent understanding of the EYFS curriculum and practices	x	
Knowledge & understanding	Thorough knowledge and understanding of national curriculum and current developments especially within EYFS	x	
	In depth knowledge of best practice in teaching and learning, including the use of ICT to support pupil achievement	x	
Abilities & skills	Demonstrable ability to manage change effectively		x
	Ability to use pupil data to set aspirational and challenging targets	x	
	Ability to develop an ethos and structure for managing behaviour which enables pupils to become independent and self-managing in the classroom.	x	
	Ability to work effectively as part of the school team and with governors, trustees, pupils and parents/carers.	x	
	Ability to prioritise	x	
	Ability to lead a team to ensure standards of teaching and learning are consistently high		x
	Excellent communication (written, oral and presentation skills)	x	
	Excellent interpersonal skills and the ability mentor and coach others	x	
	Excellent self-awareness and ability to manage self and others	x	
	Willingness to learn from others and both seek and take advice	x	
Equality	Ability to integrate equality policies into action	x	
Safeguarding	Ability to develop an appropriate environment which ensures the safety of all users of the Academy	x	
Other requirements	Resilience, the ability to work under pressure and to meet deadlines	x	
	A commitment to Heron Park's vision, values and ethos	x	
	A commitment to Aurora Academies Trust (AAT) vision, values and ethos	x	

The Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All staff will be expected to hold or be willing to obtain an enhanced DBS check or Enhanced check for Regulated Activity with the Disclosure & Barring Services (previously the Criminal Records Bureau).

For further information about what is required in this process please go to www.gov.uk/disclosure-barring-service-check.

All school-based staff have the responsibility for promoting the safeguarding and welfare of children. All school staff should be aware of the school's Child Protection and Safeguarding Policy and work in accordance with this document at all times.